



## 2-Day Do-It-Yourself Business Continuity Planning (DIY BCP™)

	Topics	Time	Handouts
<b>Day 1</b>	Introduction to Business Continuity Planning	8:30 - 9:00	
	Risk Analysis	9:00 - 10:00	Sample Threat Table
	Business Impact Analysis (BIA)	10:00 - 12:00 13:00 - 17:30	Sample BIA Questionnaire
	Minimum Operating Requirements (MOR)		Sample BIA Table
Recovery Time Objectives (RTO)	Sample Strategies		
<b>Day 2</b>	Strategies BC Plan	8:30 - 12:00	Sample Strategy Table Sample Deployment Summary Sample BC Plan
	Testing & Maintenance Crisis Management Questions & Answers	13:00 - 17:30	Sample Exercise Task List Emergency Preparations